

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MEETING HELD AT SANTÉ MANITOUWADGE HEALTH
ON Tuesday, May 26, 2020 AT 1900 HOURS IN THE JUDITH C. HARRIS BOARDROOM

PRESENT:	Peter Ruel	Director
	Aaron Baker	Director
	Valerie Newton	Director
	Rolly Smith	Director
	Donna Jaunzarins	Director
	Marcel DeMars	Director
	Belinda Schleier	Director
	Raymond Lelièvre	Director
	Cathy Kelly	Director
	Debbie Hardy	CEO
	Dr. T. Ross	Chief of Staff
Annie Janveau	Chief Nursing Officer	
John MacEachern	Abecedarian	
STAFF:	A. Gray	Manager of Finance
	M. Esarte	Director of Community Programs and Services

- 1. Call to Order**
Mr. Peter Ruel took the chair and called the meeting to order at 1900.
- 2. Certificate of Notice Circulated to all Directors**
The Notice of Meeting was as stated in the pre-meeting package.
- 3. Declaration of Conflict**
None to Report
- 4. Trustee Education**
No Report
- 5. Patient Story**
No Report
- 6. Correspondence Item for New Business**
None to Report
- 7. Board Chair Report**
No Report
- 8. Chief of Staff Report**
Dr. Ross thanked the Board of Directors for their ongoing support and wished everyone well.
- 9. Administration Report**

Strategic Directive #1

SMH will be proactive to individual and community needs

- The myRide Program is on hold due to a recall on the van. The myRide coordinators are currently laid-off due to the service disruption. The Township has contacted the company and approval has been given for the warranty work to be completed in Wawa. They are awaiting a call back from Wawa with an appointment time pending the arrival time for the replacement parts.

- Purchasing/maintenance is sourcing out new doors for sound proofing as the previous company is still unable to provide a date for the laminate to become available.

Strategic Directive #2:

SMH will sustain outstanding quality and operations

- A physician shortage is at the top of the priority list. Dr. Ross is leaving the practice effective May 29, 2020 and Dr. Pauls is leaving the practice effective July 31, 2020. Both Megan and Debbie have been in touch with HFO and the Ministry in regards to coverage in the event we cannot recruit a permanent physician prior to Dr. Pauls departure. Megan will be working with HFO on recruitment strategies in the interim.
- The wait time for a scheduled appointment with the physician is approximately 1- 2 months. Appointments are being handled over the telephone during the COVID-19 pandemic. Physicians and FHT staff are seeing essential patients only, in person. Counseling appointments will be the first appointments to resume at the FHT in person pending official notice of approval from Ontario Health/MOH.
- Our accreditation survey previously scheduled for June 2020 has been delayed with the date unknown at this point.
- We are expecting our RN staffing complement to decrease once again due to potential relocation of 2 and the maternity leaves of 2 others.
- We had a full time RPN leave our community and have an RPN on maternity leave. Interviews to fill the full time opening were completed April 23, 2020 and the successful applicant declined. The posting will remain open.

Strategic Directive #3:

SMH will be innovators in service and program delivery

- The FHT has been approved by the Ministry of Health to bring Wallace Ross, physiotherapist, back to the community approximately 3 times per year to provide physiotherapy services to the community until a new physiotherapist can be recruited.
- Wallace will coordinate with St. Joseph's Care Group to deliver the 6 week Chronic Pain program to the community as well as continue the other physiotherapy services he has been providing to the community over the last year.
- The Assisted Living Program has been put on hold due to the COVID-19 pandemic. We are still working on program development during the pandemic but implementation is delayed. PSW shortages remain a concern for the operation of the program as well. Discussions with the LHIN regarding the transitional unit have been underway. The need for the transitional unit is not in high demand. We have requested the funding be transferred to a permanent residence for an assisted-living client once the program is operational.

Strategic Directive #4:

SMH will become a magnet workplace

- Efforts to recruit for a nurse practitioner are ongoing. We have not had any formal interest in the Grow Your Own Nurse Practitioner Program at this time. We will continue recruitment efforts as well as the offer the Grow Your Own Nurse Practitioner Program.
- The new SMH website that is under development will help attract healthcare workers by highlighting what the organization and community have to offer – on hold due to COVID.

10. Committee Reports

10.1. Governance Committee

No Report

- 10.2. Finance and Audit Committee
No Report
- 10.3. Executive Committee
No Report
- 10.4. Medical Advisory Committee
Regional Ordering Privileges

The following resolution was tabled for approval;

MOVED BY: D. Jaunzarins
SECONDED BY: C. Kelly

BE IT RESOLVED: That as recommended by the MAC supports the granting of Regional Ordering privileges up to December 31st, 2020 the listed professionals.

Dr. Rebecca Kolawole	TBRHSC
Dr. Mary Gaudet	NOSH
Dr. Marie-Audrey	Sioux Lookout Meno Ya Win Health Centre
Dr. Latif Murji	NOSH
Dr. Beverly Preater	Sioux Lookout Meno Ya Win Health Centre
Dr. Michael Riediger	TBRHSC
Dr. Alireza Bagherli	TBRHSC
Dr. Eric Davenport	TBRHSC
Mr. Shawn Dookie, NP	TBRHSC
Dr. Shiraz Elkhier	Riverside Health Care Facilities
Dr. Hazem Elmansy	TBRHSC
Dr. Andrej Habjan	TBRHSC
Ms. Sharon Jaspers, NP	TBRHSC
Dr. Ryan Marble	NOSH
Dr. Gordon Porter	TBRHSC
Dr. Joanne Reid	Sioux Lookout Meno Ya Win Health Centre

CARRIED!

Locum Tenen Privileges

The following resolution was tabled for approval;

MOVED BY: R. Lelièvre
SECONDED BY: V. Newton

BE IT RESOLVED: That as recommended by the MAC supports the granting of Locum Tenens privileges up to December 31st, 2020 the listed professional.

Dr. Elaine Cheng

CARRIED!

10.5 FHT & Community Programs

Mrs. Esarte notified the Board of Directors the Dr. Jun Park will be joining SMH Family Practice as of July 31, 2020 as our new permanent Doctor. He will be relocating from Wawa, ON.

11. New Business

11.1 Judith Harris Bursary

The Judith Harris Bursary is awarded every year, this year there was only one (1) applicant that submitted a Bursary Application Form. The applicant met all the criteria and the Board agreed to accept this applicant for the 2020 graduation.

11.2 Insight Purchase Order

Mrs. Hardy explained the Board of Directors that SMH had issues with the server and phone lines and needed to purchase new equipment from Insight to make the repairs.

11.3 Attestation of Compliance

The following resolution was tabled for approval;

MOVED BY: M. DeMars
SECONDED BY: C. Kelly

BE IT RESOLVED: That the Santé Manitowadge Health Board of Directors approves the Broader Public Sector Accountability Act 2019-2020 Attestation Compliance as submitted.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: V. Newton
SECONDED BY: A. Baker

BE IT RESOLVED: That the Santé Manitowadge Health Board of Directors approves the Declaration of Compliance Schedule F MSA 2019-2020 as submitted.

CARRIED!

The following resolution was tabled for approval;

MOVED BY: D. Jaunzarins
SECONDED BY: A. Baker

BE IT RESOLVED: That the Santé Manitowadge Health Board of Directors approves the Declaration of Compliance HSA 2019-2020 as submitted.

CARRIED!

11.4 Maintenance Projects

Maintenance is looking to purchase attachments for their aerator and de-thatcher. The Board of Directors approves purchasing the attachments.

11.5 Opening of Non-Essential Services

Mrs. Hardy explained that the opening on Non-Essential Services will begin and that SMH DI department has completed their recovery plan as required. They will need to submit for approval to the government and once that has been granted appointments will be scheduled. Currently one

employee is off in the DI department and no eco or full pelvic exams appointments will be scheduled, patients will have to travel for these appointments.

11.6 Students

Mrs. Hardy explained to the Board that Maintenance is looking to hire two (2) summer students to work outside; they will be able to access the shop and the bathrooms but not the hospital. She explained that there is funding available and would be advertising as soon as possible. The Board of Directors agreeable with this decision.

12. Other Business

13. In-Camera Session

14. Correspondence

14.1 ADM Additional COVID Prevention and Containment Funding for May 2020 were reviewed by board members.

15. Consent Agenda Items

Approval:

- a. Minutes of Board of Directors Meeting held: April 28th, 2020

MOVED BY: R. Lelièvre
SECONDED BY: M. DeMars

BE IT RESOLVED: That the following Consent Agenda items, be approved: Minutes of Board of Directors Meeting held: April 28th, 2020

AND BE FURTHER RESOLVED: That the following items be received:
Minutes of the Medical Advisory Committee held:
April 16, 2020

CARRIED!

16. Place and Time of Next Meeting – June 23, 2020 at 1900.

MOVED BY: R. Smith
SECONDED BY: V. Newton

BE IT RESOLVED: That the next meeting of the Board of Directors of Santé Manitouswadge Health be held on Tuesday, June 23rd 2020 in the Judith C. Harris Boardroom

CARRIED!


17. Adjournment

There being no further business to conduct. The following resolution was submitted for consideration.

MOVED BY: D. Jaunzarins
BE IT RESOLVED: That this meeting be adjourned.

Mr. Ruel thanked everyone for attending and the meeting adjourned at 1945 hours.

18. For the Good of the Board



Debbie Hardy, CEO



Peter Ruel, Board Chair